

**TOWN OF DAVIE  
TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Giovanni Moss, Director, Housing and Community Development,  
954-797-1226

**PREPARED BY:** Burton Spiwak, Programs Specialist, Housing and Community  
Development

**SUBJECT:** Resolution

**AFFECTED DISTRICT:** Town Wide

**ITEM REQUEST:** Schedule for Council Meeting

**TITLE OF AGENDA ITEM:** BID - A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FROM GREENTREE ENVIRONMENTAL SERVICES, INC. TO PROVIDE CHINESE DRYWALL INSPECTION SERVICES FOR THE NEIGHBORHOOD STABILIZATION PROGRAM (NSP).

**REPORT IN BRIEF:** The Town solicited bids to provide Chinese drywall inspection services required by DCA under the Neighborhood Stabilization Program (NSP). The solicitation was advertised statewide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's website. The Bid Specification Committee has concurred with the Town's NSP Consultant in the selection of Greentree Environmental Services, Inc. as the firm submitting the lowest bid to provide the required services.

**PREVIOUS ACTIONS:** Resolution R-2009-71 approved on April 1, 2009 authorizing the Mayor to execute an Application and Housing Assistance Plan requesting \$2,316,292 in NSP funds; Ordinance 2009-13, approved on May 20, 2009 approved the budget amendment providing the funding for the NSP Program.

**CONCURRENCES:** The Bid Specification Committee, the Director of Housing & Community Development, and the Town's NSP consultant all agree with the recommendation to award to Greentree Environmental Services, Inc. as the lowest bidder.

**FISCAL IMPACT:** Yes

Has request been budgeted? Yes

If yes, expected cost: In accordance with unit prices identified in the attached bid tabulation

Account name and number: NSP Contractual Services - 011-1607-554-03.06

If no, amount needed: \$

What account name and number will funds be appropriated from:

Additional Comments: This is a State funded program

**RECOMMENDATION(S):** Motion to approve resolution

**Attachment(s):** Resolution, NSP Consultant's Recommendation Letter, Resolution, Procurement Authorization, Selection Committee Ranking Sheet, Incorporation Information

RESOLUTION \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BID FROM GREENTREE ENVIRONMENTAL SERVICES, INC. TO PROVIDE CHINESE DRY WALL INSPECTION SERVICES FOR THE NEIGHBORHOOD STABILIZATION PROGRAM (NSP).

WHEREAS, the Town is in need of Chinese drywall inspection services for the Neighborhood Stabilization Program; and

WHEREAS, the Town solicited bids for such services; and

WHEREAS, after review, the Town Council accepts the bid from Greentree Environmental Services, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby accept the bid from Greentree Environmental Services, Inc. in accordance with unit prices identified in the attached bid tabulation.

SECTION 2. The Town Council hereby authorizes the expense from the NSP-contractual services account.

SECTION 3. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2010

\_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2010

**TOWN OF DAVIE  
PROCUREMENT AUTHORIZATION**

<b><u>ACCOUNT NUMBER.</u></b>	<b><u>BUDGET ITEM &amp; DESCRIPTION</u></b>	<b><u>APPROXIMATE COST</u></b>
011-1607-554-03.06	NSP Chinese Dry Wall Inspection Services Provider	To Be Determined by Bid

METHOD OF PROCUREMENT (check the one that applies)

☒ Open Competitive Bidding  
☐ Piggyback on Contract Number \_\_\_\_\_  
☐ Sole Source or Single Source \_\_\_\_\_  
☐ Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed \_\_\_\_\_  
Department Head

Have Funds been Reserved N/A - NO AMOUNT SPECIFIED

Date 10/24/09 Signed (NO)

Signed \_\_\_\_\_  
Town Administrator

**BIDS SUBMITTED**

VENDOR	COST
GREEN TREE ENVIRONMENTAL SERVICES	
KROSS SERVICES	
CERTIFIED MOLD FREE CORP.	SEE
CLE ASSOCIATES	ATTACHED
MAR-TEC	E.D
R. K. BUSHER	TABULATION
LANGAN ENGINEERING	
AIR QUEST ENVIRONMENTAL	
PURE AIR CONTROL	

Signed \_\_\_\_\_  
Procurement Manager

### BID SPECIFICATION COMMITTEE'S RECOMMENDATION

Vendor	Cost
GREEN TREE ENVIRONMENTAL SERVICES	PER ATTACHED BID TABULATION

# TOWN OF DAVIE PROCUREMENT AUTHORIZATION

**ACCOUNT NUMBER.** **BUDGET ITEM & DESCRIPTION** **APPROXIMATE COST**  
011-1607-554-03.06 NSP Chinese Dry Wall Inspection Services Provider To Be Determined by Bid

**METHOD OF PROCUREMENT (check the one that applies)**

- ☒ Open Competitive Bidding  
☐ Piggyback on Contract Number  
☐ Sole Source or Single Source  
☐ Request For Proposals

**SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED**

Signed [Signature]  
Department Head  
Have Funds been Reserved N/A - NO AMOUNT SPECIFIED  
Date 10/21/09 Signed [Signature]  
Signed \_\_\_\_\_  
Town Administrator

**BIDS SUBMITTED**

VENDOR	
GREENTREE ENVIRONMENTAL SERVICES, INC.	
KROSS SERVICES	
CERTIFIED MOLD FREE CORP.	
G.E. ASSOCIATES	
MAE TEC	SEE
S.K. BUSHER	ATTACHED
LANCASH ENGINEERING	BID
AIR QUEST ENVIRONMENTAL	TABULATION
PURE AIR CONTROL	

Signed [Signature]  
Procurement Manager

**BID SPECIFICATION COMMITTEE'S RECOMMENDATION**

Vendor	Cost
GREENTREE ENVIRONMENTAL SERVICES	PER ATTACHED BID TABULATION

BID OPENING REPORT  
 BID NAME: Chinese Drywall Inspection  
 NSP  
 BID NUMBER: B-09-155

TIME: 2:10 PM  
 DATE: 11.17.09

ESTIMATED COST: \_\_\_\_\_

NO.	CONTRACTOR'S NAME	BID AMOUNT	COMMERCIAL RANKING
1.	✓ Certified Mold: Allergen Free	A. \$950.00 B. \$450.00	
2.	✓ R.K. Bisher Engineering	A. \$536.00 B. \$661.00	
3.	✓ AirQuest Environmental	A. \$650.00 B. \$900.00	
4.	✓ Langan Eng. & Enviro.	A. \$800.00 B. \$650.00	
5.	✓ Kross Inspectors	A. \$575.00 B. \$325.00	
6.	✓ Greentree Environ.	A. \$150.00 B. \$200.00	
7.	Pure Air Control	A. \$1825.00 B. \$2150.00	
8.	✓ GLE ASSOCIATES	A. \$450.00 B. \$550.00	
9.	✓ MATEC	A. \$500.00 B. \$625.00	
10.			

REMARKS  
SPECS SENT TO THIRTY-THREE (33) PROSPECTIVE BIDDERS  
TOWN RECORD NINE (9) BIDS

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: Angela Salinas  
 WITNESS: [Signature]

DATE: 11.17.09  
 DATE: 11.17.09



## FRED FOX ENTERPRISES, INC

*Providing Grant Writing and Administration Services*

December 11, 2009

Mr. Giovanni Moss, Director  
Housing and Community Development  
Town of Davie  
4700 Davie Road, Suite D  
Davie, Florida 33314

RE: Town of Davie NSP CDBG Agreement #10DB-4X-11-16-02-F08  
Recommendations for Acquisition Services

Dear Mr. Moss:

Please find below Fred Fox Enterprises recommendations related to bids for acquisition services:

Title and Closing Services Bid #-09-149- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder North American Title Company in the amount of:

Contract Sum Per Title Search \$175.00

Contract Sum Per Closing cost \$195.00,

Contract Sum Per Title Insurance Policy \$5.75/\$1,000 on first \$100,000 and \$5.00/\$1,000 on the premium between \$100,001 to \$1,000,000

Termite Inspection Services Bid #-09-150- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Orange Pest Control in the amount of:

\$ 50.00 per Termite Inspection Single Family Properties 2,000 sq ft or less,

\$ 60.00 per Termite Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Radon Gas Inspection Services Bid #-09-151 - Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder EnHealth Environmental, Inc (EHE) in the amount of:

\$ 350.00 per Radon Inspection Single Family Properties 2,000 sq ft or less,

\$ 350.00 per Radon Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Phase I Environmental Assessment Services Bid #-09-152- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Land Design South of Florida Inc. in the amount of: \$ 850.00 per Phase I Environmental Assessment.



Lead Paint Inspection Services Bid #-09-154- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Pb03 Environmental Testing in the amount of:

\$ 250.00 2,000 sq ft or less single family property Lead Inspection  
\$ 8.00 2,000 sq ft or less single family property Risk Assessment  
\$ 235.00 2,000 sq ft or less single family property Clearance Test

\$ 250.00 2,001 sq ft -3,000 sq ft single family property Lead Inspection  
\$ 8.00 2,001 sq ft -3,000 sq ft single family property Risk Assessment  
\$ 235.00 2,001 sq ft -3,000 sq ft single family property Clearance Test

Chinese Drywall Inspection Services Bid #-09-155- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder Greentree Environmental Services, Inc. in the amount of:

\$ 150.00 per Chinese Drywall Inspection Single Family Properties 2,000 sq ft or less  
\$ 200.00 per Chinese Drywall Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

Asbestos Inspection Services Bid #-09-156- Fred Fox Enterprises, Inc. recommends the Town Council approve the lowest qualified bidder GFA International in the amount of:  
\$ 300.00 per Asbestos Inspection Single Family Properties 2,000 sq ft or less  
\$ 75.00 per Asbestos Clearance Inspection Single Family Properties 2,000 sq ft or less

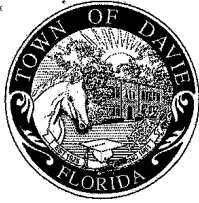
\$350.00 per Asbestos Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft  
\$ 75.00 per Asbestos Clearance Inspection Single Family Properties 2,001 sq ft to 3,000 sq ft

If you have any questions please feel free to contact my office at (904) 810-5183.

Sincerely,

*Fred D. Fox*

Fred D. Fox  
Consultant



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**HOUSING AND COMMUNITY DEVELOPMENT**

4700 SW 64<sup>TH</sup> AVENUE- SUITE D

DAVIE, FLORIDA 33314

PHONE: (954) 797-1173 FAX: (954) 797-2058 WWW.DAVIE-FL.GOV

**Memorandum**

TO: Herb Hyman, Procurement Manager

FROM: Burton Spiwak, Programs Specialist *BS*

SUBJECT: Selection – Chinese Dry Wall Inspection Services, Neighborhood  
Stabilization Program (NSP) Bid #-09-155

DATE: December 28, 2009

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We concur with the Consultant's review and recommendation to award Greentree Environmental Services, Inc. the Chinese dry wall inspection services for the Town's Neighborhood Stabilization Program.

If you have any questions, please do not hesitate to call me at 954-797-1857.

**Chinese Drywall Inspection Services- NSP - B-09-155**

	Greentree Environmental Services	Kross Services	Certified Mold Free Corp.	GLE Associates	MacTec	R.K. Busher	Langan Engineering	AirQuest Environ.	Pure Air Controls
<u>Item and Description</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>	<u>Total Price</u>
Proposed Contract Sum per Inspection of a Single Family Property 2000 sq ft or less	\$150.00	\$275.00	\$350.00	\$450.00	\$500.00	\$536.00	\$800.00	\$850.00	\$1,825.00
Proposed Contract Sum per Inspection of a Single Family Property between 2001 sq ft and 3000 sq ft	\$200.00	\$325.00	\$450.00	\$550.00	\$625.00	\$661.00	\$800.00	\$900.00	\$2,150.00
	visual only								
<b>TOTAL</b>	<b>\$350.00</b>	<b>\$600.00</b>	<b>\$800.00</b>	<b>\$1,000.00</b>	<b>\$1,125.00</b>	<b>\$1,197.00</b>	<b>\$1,600.00</b>	<b>\$1,750.00</b>	<b>\$3,975.00</b>

**Request for Taxpayer  
Identification Number and Certification**

Give form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return) <b>GREENTREE ENVIRONMENTAL SVC, INC.</b>	
	Business name, if different from above	
	Check appropriate box: <input type="checkbox"/> Individual/ Sole proprietor <input type="checkbox"/> Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other ▶	<input type="checkbox"/> Exempt from backup withholding
	Address (number, street, and apt. or suite no.) <b>5287 CENTRAL AVE. (PO BOX 2297)</b>	
	City, state, and ZIP code <b>PORTAGE, IN 46368</b>	
List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
or
Employer identification number
<b>3520101016149</b>

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. person (including a U.S. resident alien).

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (See the instructions on page 4.)

<b>Sign Here</b>	Signature of U.S. person ▶ <b>John R. Casey</b>	Date ▶ <b>11-16-09</b>
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**Purpose of Form**

A person who is required to file an information return with the IRS, must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

**U.S. person.** Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee.

In 3 above, if applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

**Note.** If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

For federal tax purposes, you are considered a person if you are:

- An individual who is a citizen or resident of the United States,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States, or
- Any estate (other than a foreign estate) or trust. See Regulations sections 301.7701-6(a) and 7(a) for additional information.

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.

**Town of Davie  
Vendor/Bidder Disclosure**

I, JOHN R. CASEY, being first duly sworn state that:  
The full legal name and business address of the person(s) or entity contracting with the  
Town of Davie ("Town") are as follows (Post Office addresses are not acceptable):

Name of Individual, Firm, or Organization: GREENTREE ENVIRONMENTAL SVC, INC.  
Address: 5287 CENTRAL AVE.  
PORTAGE, IN 46368  
FEIN 35-2000649  
State and date of incorporation IN 12-31-96

**OWNERSHIP DISCLOSURE AFFIDAVIT**

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who directly or indirectly holds five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full name and address shall be provided for each trustee and each beneficiary. All such names and address are as follows (Post Office addresses are not acceptable):

Names, Addresses, and Titles of Individual Who Will Lobby:

Full Legal Name	Address	Ownership
<u>JOHN R. CASEY</u>	<u>824 SE 47<sup>th</sup> ST., CAPE CORAL, FL 33904</u>	<u>100%</u>
_____	_____	_____%
_____	_____	_____%
_____	_____	_____%

2. The full legal names and business addresses of any other individual (other than subcontractors, materialmen, suppliers, laborers, and lenders) who have, or will have, any legal, equitable, or beneficial interest in the contract or business transaction with the Town are as follows (Post Office addresses are not acceptable):

Full Legal Name

Address

ROBERT B. HALLMEN 5287 CENTRAL AVE., PORTAGE

By: John R. Casey  
Signature of Affiant

Date: 11-16-09

JOHN R. CASEY  
Print Name

SUBSCRIBED AND SWORN TO or affirmed before me this 16<sup>th</sup> day of November 2009, by John R. Casey (he/she is personally known to me or has presented IN DL #8935-03-1455 as identification.

Joe M. Arlt

Notary Public, State of ~~Florida~~ Indiana at Large

Print or Stamp of Notary

Serial Number

My Commission Expires: March 28, 2017

Notary Public - State of Indiana  
Lake County  
My Commission Expires:  
March 28, 2017

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## Detail by Entity Name

### Foreign Profit Corporation

GREENTREE ENVIRONMENTAL SVC INC.

### Filing Information

Document Number F09000002494

FEI/EIN Number 352000649

Date Filed 06/19/2009

State IN

Status ACTIVE

### Principal Address

5287 CENTRAL AVENUE  
PORTAGE IN 46368

### Mailing Address

PO BOX 2297  
PORTAGE IN 46368

### Registered Agent Name & Address

CASEY, JOHN R  
3416 SW 26TH PLACE  
CAPE CORAL FL 33990 US

### Officer/Director Detail

#### Name & Address

Title CP

CASEY, JOHN R  
3416 SW 26TH PLACE  
CAPE CORAL FL 33990

Title CEO

CASEY, JOHN R  
3416 SW 26TH PLACE  
CAPE CORAL FL 33990

Title VC

HALLMEN, ROBERT  
5287 CENTRAL AVENUE  
PORTAGE IN 46368

Title CFO

HALLMEN, ROBERT  
5287 CENTRAL AVENUE

PORTAGE IN 46368

## **Annual Reports**

No Annual Reports Filed

## **Document Images**

06/19/2009 -- Foreign Profit

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